

2010-43

August 30, 2010 – September 13, 2010

Applications are being accepted at the Wayne County Human Resource Office for the position of Assistant Social Worker at the Wayne County Behavioral Health Department.

2010 Hourly Rate: \$ 19.59

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ASSISTANT SOCIAL WORKER - COMMUNITY MENTAL HEALTH

GENERAL STATEMENT OF DUTIES: Provides sub-professional social work services to patients of mental health related facilities; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: These duties require the performance of sub-professional social work in helping patients with social, emotional and related difficulties associated with their mental condition. The work is performed under the supervision of a professional social worker on a consulting or direct supervisory basis. The independence of action of this position will vary depending upon whether or not the position is under the direct day to day supervision of a professional social worker. Employees in this class are expected to meet with professionals or agencies in or outside of the facility to obtain assistance and guidance for patients.

EXAMPLES OF WORK: (Illustrative only)

- ◆ Provides limited social work services to help patients adjust to their illness or disabilities;
- ◆ Collects and maintains appropriate data from various sources such as professional staff and patients' families to establish an overall approach to solution of psychological, medical and social problems;
- ◆ Maintains information on community and health resources which can be utilized during the patients' care and subsequent to his discharge;
- ◆ Participates in the process of transfer of patients to other levels of care as appropriate;
- ◆ Works with private, voluntary and other public agencies to identify the availability of medical and mental health related community services.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Working knowledge of the practices and procedures of social casework and of the social factors affecting disease and disability; the ability to organize work effectively; the ability to prepare reports; and the ability to get along well with others.

ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from a regionally accredited to New York State four year college with a bachelor's degree.

Agreed to by Municipal Service Division and Department of Mental Hygiene, Division for Local Services and are based on the license requirements of the Education Law. March 1973.

Re-adopted 8/2/76