

SUPERVISING PUBLIC HEALTH NURSE

APPLICATIONS WILL BE ACCEPTED UP TO: JANUARY 28, 2012 FOR CURRENT VACANCY THEN CONTINUOUSLY FOR OTHER OPENINGS. Your application will be rated based upon educational and training experience. Please be specific when filling out applications. Be sure to include all applicable education and training as specified below.

\$ 10.00 FILING FEE MUST BE SUBMITTED WITH COMPLETED APPLICATION.

RESIDENCY HAS BEEN WAIVED FOR THIS POSITION.

APPLICATIONS ARE BEING ACCEPTED AT THE WAYNE COUNTY HUMAN RESOURCE DEPARTMENT FOR THE POSITION OF SUPERVISING PUBLIC HEALTH NURSE AT WAYNE COUNTY PUBLIC HEALTH.

APPLICATIONS ACCEPTED UNTIL: January 30, 2012

Position: full time

2012 HOURLY RATE OF PAY: \$29.79 - \$32-73

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the provision of nursing services and supervision of nursing practice to assure safe, effective and efficient comprehensive nursing care in homes, clinics, schools and other community facilities. An employee in this class may supervise a public health nursing program in an assigned functional or geographic area under the general supervision of the Director of Public Health Nursing or other health administration official. Supervision is exercised over the work of assigned public health professional or auxiliary nursing staff. Does related work as required.

EXAMPLES OF WORK: (Illustrative only)

- Assists in planning, implementing, coordinating and evaluating the nursing program within the agency;
- Supervises nursing practice to ensure a high quality of professional service and maintenance of agency standards;
- Assists in planning and conduction educational programs for nursing staff;
- Assists in maintaining and proper utilization of the services of nursing staff;
- Participates in surveys, studies and research in the field of public health;
- Assists faculty with the implementation of student programs;
- Reviews and compiles appropriate records and reports.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Thorough knowledge of current nursing practice and supervision; thorough knowledge of the epidemiological approach to the prevention and control of disease; working knowledge of the administrative organization of community facilities; skill in the application of nursing procedures and techniques of patient care; ability to plan and supervise the work of others; ability to communicate effectively; ability to accept and utilize guidance; ability to perform duties in accordance with ANA Code for Professional Nurses; acceptable physical and mental health to carry out the responsibilities of the position.

MINIMUM QUALIFICATIONS:

Graduation from a regionally accredited or New York State registered college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in nursing, and two (2) years of experience in public health nursing; or

Master's Degree in nursing from a regionally accredited or NYS registered college or university and one year of experience in public health nursing.

Special Requirements:

1. License and current registration to practice as a Registered Professional Nurse in N.Y. State; **and**
2. Possession of a valid New York State Driver's license or otherwise demonstrate the ability to meet the transportation needs of the job.

* A Supervising Public Health Nurse must complete 15 hours of continuing education in public health and management related topics approved by the NYS Department of Health within the first year of employment in this title.

Adopted 7/24/79 Revised 12/1/10, 9/1/11